

Luther High School Computer Network / Internet Acceptable Use Policy

To enable students to meet the challenges of our rapidly changing society, Luther High offers students access to the LHS computer network, including both our local network and the Internet. The network is provided as a privilege to students, not as a right, to facilitate their learning, assist them in conducting research, and allow them to communicate with others. Network access is given to students who agree to act in a responsible, Christian manner. **To gain access to our school's network and the Internet, all students MUST sign this agreement and obtain parental permission.**

Computer Network

Students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following: use appropriate language; do not send abusive or offensive public or private messages, including pictures; do not harass, insult, or attack others; do not reveal personal addresses, phone numbers, or credit card numbers; illegal activities are strictly forbidden; do not trespass in or tamper with other student, teacher, or network operating system files; do not use the network in any way that disrupts the use of the network by others; do not send viruses or other files that result in the loss of the recipient's files or systems software. In addition, students should respect all federal copyright laws and software licensing agreements. Students may run only network software that has been licensed to Luther High; students may not load, run, or copy any other software. Student computer use may be monitored to ensure appropriate use. The use of the Luther High computer network may be revoked at any time for inappropriate access or use.

A limited number of printouts are available to each student per semester. (Currently 250 sides per school year) Additional printouts are sold @ \$0.10 per side/sheet. Using our resources wisely will prevent unnecessary waste of toner, paper and equipment wear and tear.

Students should understand that electronic mail is not guaranteed to be private. Network administrators may have access to email and monitor messages for appropriate content. Messages relating to illegal activities must, by law, be reported to the proper authorities. Network storage areas may be treated like school lockers. Network administrators may review files to maintain system integrity and ensure that students are using the system responsibly.

Login names and passwords are used to protect the user's files and determine what software applications that user has rights to access. Students may only use the login name assigned to them and the password they have chosen. Everyone has an account on the network. If access is denied to a student, there is a reason for it. Therefore, students should not give their passwords to anyone else and are responsible for anything sent on the network using their login name.

School computer equipment is intended for educational purposes. Any other purpose needs to be approved by the network administrator. Students should not vandalize the equipment. Dismantling a computer in any way, removing key caps, mouse parts, connections, etc., may be reason for the removal of your network privileges; additional disciplinary actions for stealing or destroying property are specified in the student handbook. Students and their parents will also be responsible for any damage, replacement of parts, or technician time (could be \$150+ per hour) necessary to correct what has been altered or destroyed.

By signing this contract you agree to forfeit all intellectual property rights for items created for or used on the Luther High School web site. Any original work created by a student, faculty or staff member for use on the Luther High School web site will become the property of Luther High School. Original work may be altered without the consent of the person who created it.

additional information on back side

Internet

Students can utilize the Internet to access unique educational resources and have opportunities for collaborative work. Prior to accessing the Internet, students may be required to receive training in its proper educational uses such as appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber bullying awareness and response. Any information downloaded from the Internet must be placed in a student's network folder, on a USB flash drive or other removable media, or in another offsite storage location. Students not abiding by the provisions of this policy may have their Internet access privileges removed for part or all of the school year.

The Internet is filtered to help prevent students from accessing undesirable sites. Luther High families should be aware that some material accessible via the Internet, even with filtering, may contain information that is illegal, defamatory, inaccurate, and blatantly sinful. Luther High is making Internet access available to further educational goals and objectives; we believe that the benefits of accessing information resources and opportunities for collaboration exceed the disadvantages. Teachers and administrators may guide students toward tracking down appropriate materials.

Students are expected to *avoid certain types of web sites*. These include, but are not limited to, the following: listening to music, playing games, and social media. E-mail may be used for personal correspondence but frequent use to communicate with friends during study halls is strongly discouraged and may result in removal of privileges.

Information posted on the Internet (e.g. Facebook, Twitter, etc.) may be used to verify school or co-curricular infractions such as threats, sinful postings, etc.

E-mail, Internet and/or network privileges may be suspended/revised for poor performance in classes.