

**Conference of Delegates Meeting  
Wednesday, November 9, 2016  
7:30 PM**

**Conference of Delegates Meeting Agenda**

- 1. Opening Devotion** Chairman, Pastor Andrew Schultz
- 2. Minutes** Secretary, Mr. Nate Livingston
- 3. Mission Statement Review**  
We assist parents and area WELS congregations in training their children in the Lord by keeping Christ in high school education.  
  
Therefore, Luther High School will:
  1. faithfully proclaim and apply the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
  2. promote spiritual growth and maturity through the proper use of God's Law and Gospel.
  3. encourage and train students to share their faith throughout their lives whether in personal or public ministry.
  4. instill a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ."  
(2 Corinthians 10:5)\
- 4. Finance Committee Report** Mr. Charlie Handy & Mrs. Nancy Rieck
- 5 Master Planning Report**
  - A. Master Planning Ad Hoc Committee Chairman –** Mr. Don Fruit
  - B. Capital Campaign Ad Hoc Committee Chairman** Mr. Greg Scriver
- 6.. Principal's Report** Mr. Paul Wichmann
- 8.. Mission Advancement Ad Hoc Committee Report** Mr. Steve Berg
- 9 Education Committee Report** Pastor Riediger
- 10 Building and Grounds Committee Report** Mr. Richard Dorn
- 11. Luther High Foundation Report** Mr. Jim Mendell
- 12 Friends of Luther / Good Steward Store Report** Pastor Roger Sachs
- 13. WI Parental Choice Program (Voucher) Ad Hoc Committee Report** Pastor Wassermann
- 14. Old Business –**
- 13. New Business**
- 14. Adjournment with Lord's Prayer**

Luther High Conference of Delegates  
Aug 10, 2016

Finance Committee

- A. Report submitted
- B. Expenses over the year were less than expected, ended with a \$10,450 deficit
- C. Unpaid tuition continues to be a problem
- D. Please encourage congregations to submit congregational commitments

LHS Foundation Report

- A. Report submitted

Friends of Luther and Good Steward Store

- A. \$20,000 raised at the golf outing
- B. Working to relocate the Good Steward Store due to highway changes
- C. 133 students received grants in June

Master Plan Building Committee

- A. The first layer of asphalt on the parking lot will be applied soon and ready for the opening service at 2:00 PM on Sunday, August 21
- B. Phase 1 and 2 are over budget but phase 3 is planned to be under budget due to shifting of costs. Total cost is expected to be \$300, under budget
- C. Encourage congregations to have people help. Don Fruit, Building Committee Chairman, will provide more detailed information about the projects and contact information through announcements in Sunday bulletins and postings on Luther's "Rise Up & Build" website.
- D. Anticipate new classrooms done 1<sup>st</sup> of the year and Chapel done early March

Capital Campaign Committee

- A. Intent is to minimize the need for long term borrowing
- B. Working hard to meet with individuals and groups
- C. To date more than \$3.6 million in gifts and pledges has been received for "Rise Up & Build"
- D. Recent gifts of a rare coin collection, which provided nearly \$23,000, a collection of antique tools, which were sold at auction for over \$1000, and estates to be directed to "Rise Up & Build" are only a few of the many blessings.

Principals Report

- A. 2016 – 2017 School Year Theme: "Rise Up and Build"
- B. Enrollment is fluid. Numbers as of 8/3/16 are 230 total with 4 Chinese students (included in total)
- C. Opening service is at 2 PM Sunday, Aug 21 with a prayer rock ceremony for the building project
- D. New Teacher induction program

1. MLC requires a 2 year program to assist graduates
2. Mrs Kayla Eisenmann is a new graduate; Mr. Kip Wilson has been assigned as the mentor with Mr. Brad Schaper as on-site mentor

#### Education Committee

- A. Will need to investigate and discuss single classes for home school kids; have had an inquiry for Spanish
- B. Approved investigation of a STEM program
- C. Will need to reevaluate the room numbering system in order to account for multiple floors
- D. New Mitel phone system has been installed
- E. To date, 7 of the 13 virtual servers have been upgraded. A revamped disaster recovery plan is underway due to increased security threats – such as ransomware
- F. Our current website was designed over 7 years ago. It is our hope to have a new website completed in September
- G. Our current athletic logo is under review – would like to update the 1950's logo. The official new accent color is metallic gold.
- H. In early May, Luther High students took AP exams in 3D Studio Art, Calculus, and Psychology.
  1. 5 students received college credit in calculus
  2. 12 students received college credit in psychology

#### Building and Grounds Committee

- A. The gym floor finish was not compatible with the finish from previous year. The company is working to correct the problem
- B. Approved a one year contract with Goriteway for daily bus transportation. Rate is \$170/route/day
- C. Cell tower fence is down but we cannot repurpose the site because the company removed the anchor bolts contrary to instruction. Company will remove the foundation 3' below grade
- D. Approved request from neighbor to put up a privacy fence on our property. This is to the north on Keller Court
- E. Don Johnson is our new custodian due to the resignation of Tim Meltz, our first shift custodian.

#### Old Business

- A. Regional meetings will be held on Sept 18 within Luther High Association congregations. The purpose of the meetings
  1. Update regarding opportunities to strengthen our financial support
  2. Share information about "Rise Up and Build"
  3. Both share and receive information about the school voucher program

New Business

A. Elections

1. New Board Members:

- a) Pastor Robert Wassermann
- b) Nate Livingston
- c) Gary Harter
- d) Richard Dorn

## Principal's Report      Conference of Delegates Meeting      November 9, 2016

*“Lord God. Our Maker and Preserver, our hearts overflow with gratitude for the blessings you have showered upon us. Your mercies are new every morning, great is your faithfulness.”*

Among those blessings are:

**Publications Coordinator** Mrs. Amber Kaiser, member of Christ, West Salem, has been hired to serve as our Publications Coordinator.

**Grandparents' Day** –Approximately 200 grandparents were present for this event on October 21. Their day at Luther began with a continental breakfast, followed by being fed with the Word at chapel. Their morning included visiting two classes with their grandchildren and was capped off with entertainment by the Sound Foundation. We are grateful for the Moms who helped plan and serve the breakfast. Special thanks also to Kwik Trip for supplying the food and to River City Lawnscape for the potted mums. The National Honor Society organizes this event.

**Children's Theater** This year the Drama Department performed the play “You're a Good Man Charlie Brown” Two hundred attended the public performance on Sunday, October 16. Five hundred thirty students from the lower grades of Lutheran elementary schools attended their special performance on Monday, October 17.

**Board Visitation Day** - The Board visited classes on Tuesday, October 18.

**5<sup>th</sup> Grade Science Day** - Mr. Schibbelhut and several Luther High students shared scientific activities with our 5<sup>th</sup> grade guests on Friday, November 4.

**Veterans' Day** Luther High School will have a special Veterans' Day program from 9:45-11:15 AM, on November 11.

**School Accreditation** – Notification of continuing accreditation with WRISA (Wisconsin Religious and Independent School Accreditation) has been received. LHS has also been approved for accreditation for 2016-17 school year by WELSAA (Wisconsin Evangelical Lutheran School Accrediting Association) and NCPSA (National Council Private School Accreditation) . Currently we are discussing the merits of dual accreditation with WELSAA and WRISA administrators.

**Pastors Day** A special "Pastors' Day" has been planned at Luther High School for Wednesday, November 2. This is an opportunity to strengthen and support the understanding that Luther is an extension of our twenty-nine association congregations. On that day pastors are invited to worship, visit and dine with Luther High students. Following lunch, pastors stayed for a brief meeting.

**Enrollment** . Pool of 105 eighth graders. 53% average has been our average. God-willing we anticipate the freshmen class to be in the mid-fifties. Current enrollment is 226 (63 seniors)

- A. Developing Formal Faculty Continuing Education Policy** – Finalized policy presented to the Board
- B. Staffing** – We want to study the staffing levels of the school to evaluate if the current number of instructors is adequate for our instructional needs. This evaluation will include extra-curricular duties as well. We will also be discussing making plans with teachers who have reached an age nearing retirement.
- C. Homeschool Classes** – Develop a policy that allows students to enroll for certain classes at Luther
- D. STEM** – First meeting of the Ad Hoc committee was held Monday, October 10<sup>th</sup>.
- E. Digital Music** – The Music department is seeking Board approval to add Digital Music to our current curriculum. This will be a one semester class that is offered opposite years with Music Theory.
- F. Trip to MLC Focus on Ministry** – 35 students (22 seniors, 13 juniors) visited MLC last weekend. We have several seniors who have expressed an interest in enrolling at MLC next year and preparing for public ministry. We pray that God will continue to grant workers for his harvest field.
- G. 2017-2018 Calendar** was approved at the October meeting.
- H. Wish List** was approved at the September meeting.
- I. Luther Trip** – Luther Students have an opportunity to see the Martin Luther exhibit in Minneapolis on Tuesday, November 22. Tickets are free. The cost of the bus and lunch is \$20. We are gauging interest to determine how we will handle school that day.
- J. New website** - Our current website was designed over 7 years ago. New technologies require a major upgrade to be compatible. Rise Up & Build will have a more prominent presence on the homepage. Currently we are waiting for logos to be finished and selected.
- K. Robotics Tournament** – Approval was given for our team to participate in La Crosse during Holy Week, April 13-15, 2017. Activities will be finished in time for the team members to attend church services, either at their congregations or together locally.

## **B&G Report      Conference of Delegates Meeting      November 9, 2016**

- A. Choir Room:** Mr. Adickes was given permission to remodel the risers in the choir room (more of a horse shoe shape) to make them better for choral work. He decided to remove the carpet. Fortunately the mastic tested negative for asbestos. Mr. Adickes also decided to add electrical outlets. He had the electrician from Wehrs Electric run the wire which prompted a visit from the electrical inspector. The electrical inspector was fine with the wiring, but the building inspector, who was with him, took issue with removing the old platforms. Code requires all new wood and sheeting need to be fire rated. Mr. Adickes will cover the cost of the rewiring and building materials.
- B. Guidelines for Facility Use:** Paul Wichmann has reached out to the other Area Lutheran High Schools to share with us their protocols, restrictions, and agreements for renting out their facilities. We also have received information from two insurance companies. This is in anticipation of the potential for renting out the chapel/auditorium.
- C. Tree trimming/Removal:** The foreman for Zielies Inc., that does line clearance and right-of-way maintenance for Xcel Energy, stopped in to discuss the two maple trees that flank the school sign. The trees are in need of major trimming. The middle trunk of one to the west of the sign has died and needs to be removed. He would like to remove both trees. He would not commit to trimming them until Xcel completes their review of the right of way to determine if they may be able to require us to have them taken down. If he removes the maple trees, he said he would also take down the pin oak which has two to three years of life left. He would remove all brush and small limbs and leave the rest for folks to take for burning.
- D. Restroom Renovation:** We have begun gutting the east end restrooms so that they can be used for janitorial storage.
- E. Road to Storage Shed:** The service road to the storage shed will be redone this fall. It will be widened to meet the fire department requirement and will have a catch basin and drain pipe to alleviate erosion.
- F. Ace Gym Roof:** The ACE gym roof will be done after the chapel/auditorium and classroom additions.
- G. Building Construction:** The custodial staff continues to contend with the mess from the building construction.

- H. Baseball Out Field:** We aerated, seeded, dragged, and fertilized the baseball out field with intentions of having grass for the spring baseball season after its use this fall as the football practice field. The germination was good. Looks promising for spring.
- I. Mezzanine Safety Railing:** The inspector also required a safety rail by each furnace on the east mezzanine. We ran a ¼” cable at 21” and 42” to meet the requirement.
- J. Cross Connection Control Program:** Last July we had an inspection of our facility’s water distribution system. We had a few easily fixed issues: air gap between a hose and the drain, vacuum breakers for hose bibs, and a ball cock out of adjustment. One issue will be a bit costly. The west men’s bathroom has six urinals (a group of two and a group of four). Each group is controlled by one vacuum breaker (flush valve). Code requires that each urinal has its own vacuum breaker (flush valve). Each group was converted from the tank flush system many years ago. The upgrade will cost \$1200-\$1500.