

Conference of Delegates Meeting
Wednesday, August 10, 2016
7:30 PM
Agenda

- 1. Opening Devotion** BOC Chairman, Pastor Andrew Schultz

- 2. Mission / Vision / Objectives Review**
MISSION STATEMENT
Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.
VISION STATEMENT
Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.
OBJECTIVES
Therefore, Luther High School will keep Christ in higher education by:
 1. faithfully proclaiming and applying the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
 2. promoting spiritual growth and maturity through the proper use of God's Law and Gospel
 3. encouraging and training students to testify and witness to the Gospel of Christ throughout their lives
 4. instilling a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ." -- 2 Corinthians 10:5

- 3. Minutes** Secretary Mr. Dan Kinstler

- 4. Finance Committee Report** Mr. Charlie Handy & Mrs. Nancy Rieck

- 5. LHS Foundation Report** Mr. Jim Mendell

- 6. Friends of Luther Report & Good Steward Store Report** Pastor Roger Sachs

- 7. . Master Plan Building Committee Report** Mr. Don Fruit

- 8. Capital Campaign Committee Report** Mr. Greg Sriver

- 9. Administration Report** Mr. Paul Wichmann

- 10. Education Committee Report** Pastor Wassermann

- 11. Building and Grounds Committee Report** Mr. Kyle Rupprecht

12. Old Business

Regional Meetings in LHS Association Congregations

The Luther High School Board of Control and the Wisconsin Parental Choice (Voucher) Program Ad Hoc Committee are planning regional meetings on September 18, 2016, within our Luther High Association congregations. Since the Packers and Vikings play an evening game on that date, everyone will be able to attend and not miss any of the action.

The three-fold purpose of these meetings is to:

1. Provide a general update regarding the opportunities to strengthen our financial support of Luther High
 2. Share information about "Rise Up & Build"
 3. Share and receive information about the Wisconsin Parental Choice (Voucher) Program. Information and input from these meetings will assist our Conference of Delegates as they formally consider this matter at their November meeting. .
- Please extend this invitation to all members of your congregation. Our intention is that these meetings will last approximately one hour. Thank you for sharing this invitation to attend these special Luther High Association regional meetings. May God bless our meetings.

Sunday, September 18 1:30 PM at Immanuel, LaCrosse	Congregations	Number from each congregation attending
	Immanuel, LaCrosse HOST CONGREGATION	
	First Lutheran, LaCrosse	
	Grace, LaCrosse	
	Mt. Calvary, LaCrosse	

Sunday, September 18 1:30 PM at Good Shepherd, Holmen	Congregations	Number from each congregation attending
	Good Shepherd, Holmen HOST CONGREGATION	
	St. Paul's, Onalaska	
	Bethel, Galesville	

Sunday, September 18 1:30 PM at St. Paul's, Bangor	Congregations	Number from each congregation attending
	St. Paul's, Bangor HOST CONGREGATION	
	Christ, Burr Oak	
	St. John's . Sparta	
	Faith, Black River Falls & Cataract	
	St. Paul, Tomah	
	St. John's, Barre Mills	
	Christ, West Salem	

Sunday, September 18 5:30 PM at Grace, Ridgeway	Congregations	Number from each congregation attending
	Grace, Ridgeway HOST CONGREGATION	
	St. Matthew's Winona	
	St. John's, Lewiston	
	Christ, Cochrane	
	St. John's, Nodine	
	Goodview, Trinity	
	St. Michael's, Fountain City	

Sunday, September 18 5:30 PM at Zion Hokah	Congregations	Number from each congregation attending
	Zion, Hokah HOST CONGREGATION	
	Immanuel, LaCrescent	
	St. John's, Caledonia	
	First, LaCrescent	

Sunday, September 18 5:30 PM at St. Peter, Chaseburg	Congregations	Number from each congregation attending
	St. Peter, Chaseburg HOST CONGREGATION	
	St. Peter, Hamburg	
	St. Matthew, Stoddard	
	English, Viroqua	

13. New Business

a. Elections

Pastor Nominess (Elect 1 pastors: 3-year term)

Pastor David Leistekow (Immanuel, LaCrosse)

Pastor Michael Sheppard (Immanuel, LaCrescent & Zion, Hokah)

Pastor Robert Wassermann (Mt. Calvary, LaCrosse) Incumbent

Teacher Nominess (Elect 1 teacher – 3 year term)

Mr. Nate Livingston

Laymen Nominees (Elect 2 laymen: Two 3-year terms)

b. Installation of new Board of Control Members (Following the COD meeting the Board will meet to elect officers and determine committee membership)

c. Gratitude for faithful service: We give thanks to God for the faithful service of Mr. Chris Avila, who completed a three year term on the Education Committee. Mr. Avila accepted a Call to serve as principal of Saint John's, Red Wing, MN. We also thank Mr. Kyle Rupprecht (Building & Grounds Committee) who has served 6 years on the Board of Control and is not eligible for re-election.

16. Adjournment Lord's Prayer

Luther High School Conference of Delegates; May 11, 2016

Finance Committee

1. Report submitted
2. Motion approved to accept the budget as recommend
3. Many congregations have not made their 2016 commitment yet

Principal's Report

1. Freshmen applicants
 - a. 51 as of 5/3/16
2. Self-Study
 - a. Long range plan reports must be submitted to maintain accreditation. Please forward suggestions to Mr. Wichmann by May 20, 2016
3. Graduation
 - a. Pastor Pamperin will serve as speaker and Pastor Bilitz will serve as liturgist
4. International Student
 - a. Currently there will be four international students from China enrolled in 2016-2017 school year
5. ALICE training
 - a. Training for response to an armed intruder occurred April 8, 2016
 - b. Evacuation to Altra building across the street went well
 - c. Improvements needed include
 - i. Access doors locked
 - ii. Faculty training on security cameras
 - iii. If not able to evacuate remain barricaded and out of sight
 - iv. Groups evacuating to Altra need to identify themselves as such
6. WELSSA or WRISA
 - a. Changes to the timeline and structure prompt reconsideration of the merit of being dually accredited

Education Committee

1. Developing formal faculty continuing education policy
2. Staffing
 - a. Will begin studying staffing levels for instructional and extra-curricular needs
3. Developing a Continuing Education Policy for faculty
4. Dual Credits
 - a. Students are beginning to schedule dual credits with LHS and Bethany Lutheran College for 2016-2017 school year
5. Student/Parent/Coaches Athletic Handbook
 - a. Motion approved to adopt new handbook
6. 1:1 technology
 - a. Chromebooks have been distributed to the Freshmen and Junior classes

Building and Grounds

1. Transportation
 - a. Have requested proposal for transportation from Ready, Lamers, and GoRiteway
2. Floor Machine
 - a. Estimated cost to repair current machine is \$1600.
 - b. Researching cost of new machine

Luther High Foundation

1. Report submitted

Friends of Luther

1. July 11th Raabe gulf tournament
2. Studying relocation of Good Steward; move required due to highway construction to start next year

Ministry of Christian Giving

1. Report submitted
2. Recognition and appreciation
 - a. Mr. Wichmann offered formal recognition and appreciation for Mr. Mears; this is his final report

Master Planning and Building Committee

1. Report submitted
2. May 15th is the Ground Breaking Ceremony at 3:30
3. Will start work after memorial day

Capital Campaign

1. Visits continue
2. Congregational intent forms were given to delegates for congregational review

Director of Mission Advancement

1. Moving into the talent search phase; hope to have a person by Aug

Voucher Program

1. Approved delay of action until Nov COD in order to disseminate information to the congregations reading the voucher system. This will be included with the review of the financial situation and the trends of the congregational support.

New Business

1. BOC nominations election in August
2. Current Board members who terms are expiring

- a. Kyle Rupprecht is completing his second term and not eligible for re-election
- b. Pastor Wassermann and Dan Kinstler are completing their first term and eligible for re-election
- c. Chris Avila is moving out of the area
- d. Nomination Committee
 - i. Kyle Rupprecht, Dan Kinstler, Chris Avila, and Pastor Wassermann

Luther High School Conference of Delegates Meeting August 10, 2016

Principal's Report

A. **2016-2017 School Year Theme:** "Rise Up & Build"

B. **2016-17 Enrollment update as of 8/3/16**

1. **Freshmen – 53**
2. **Sophomores – 55**
3. **Juniors - 57**
4. **Seniors – 65**
5. **TOTAL 230**

C. **International Students 2016-17** 4 Chinese students (included in above enrollment totals)

D. **.Opening Service:** 2 PM on Sunday, August 21. Mrs. Kayla Eisenmann will be installed. Pastor Christenson is the speaker for the service and Pastor Schultz is serving as the liturgist. Mrs. Brenda Harley is the organist.

E. **Faculty In-service**

Monday, August 1 LES/LHS Meeting

Tuesday, August 2

CPR / First Aid Training & Certification (We express our gratitude to Mrs. Tiffany Lisk for conducting this training.)

Orientation / Training on new phone system

Wednesday, August 3 Reports / Updates

Wartburg Project (WELS Bible Translation) – Pastor Hefti

Wisconsin Parental Choice Program – Pastor Wassermann

Rise Up & Build – Don Fruit & Mitch Schultz

Director of Mission Advancement

Thrivent support opportunities – Kristi Budin

F. **New Teacher Induction Program** - MLC requires this two-year program to assist graduates, mentors, and administrators in the MLC graduates' first years in the teaching ministry. Mrs. Kayla Eisenmann and Mr. Paul Wichmann attended this training in Appleton on Friday, August 5. Mr. Kip Wilson has been assigned as the mentor for this program. Mr. Brad Schaper will also serve as on-site mentor for Mrs. Eisenmann.

Luther High School Conference of Delegates Meeting August 10, 2016

Education Committee Report

Pastor Robert Wassermann

- A. **Staffing** – We will begin studying the staffing levels of the school to evaluate if the current number of instructors is adequate for our instructional needs. This evaluation will include extra-curricular duties as well. Some inquiries have been made for information.
- B. **Spanish Request** - to take Spanish classes at Luther from a home school family
- C. **Room Numbers** - With the new building addition it was a good time to reevaluate how we numbered our internal rooms at Luther. The new phone system required 4 digit extension numbers which ideally should match the room number. Our current numbering system didn't handle multiple floors or account for remodeling in the present or future. You can find the new 1st & 2nd floor maps as PDFs on our website <http://www.lutherhigh.org/about/campusbuilding>. The overall outdoor campus map will be updated soon.
- D. **New Mitel phone system** has been installed and faculty and staff have been trained. The system was a necessary upgrade because we were unable to add any phones for our new building addition due to the unavailability of parts. The system was 17 years old when the average lifespan of a business system is 12 years. Many thanks to Durand Mathe (Luther High parent) who is a Mitel installer for donating much of the labor to install the system.
- E. **Server upgrades** - To date 7 of the 13 virtual servers have been upgraded to Windows Server 2012 R2. The anticipated rollover is late August or early September. A revamped disaster recovery plan is underway due to increased security threats, especially ransomware.
- F. **New website** - Our current website was designed over 7 years ago. New technologies require a major upgrade to be compatible. The new website will automatically adjust itself to the screen size of mobile devices. Rise Up & Build will have a more prominent presence on the homepage. We hope to have the website completed in September.
- G. **New logos** – Our current athletic logo of the knight on a horse is from the 1950s. The cross & books school logo will also get a refresh. A Logo subcommittee is working on narrowing down submitted logos to present to the Administrative Council for final decision by mid-August.
- H. **New color** - The official new accent color of Luther High is metallic gold #c4953b. It is the same gold used by the Milwaukee Brewers.
- I. **New tag line** - Reminder that in June we officially changed the tag line of Luther from “Keeping Christ in Higher Education” to “Keeping Christ in High School Education”

- J. **AP Test Results** –In early May Luther High students took AP (Advanced Placement) exams in 3 D Studio Art, Calculus and Psychology. A score of 3,4, or 5 often enables the student to receive college credit.
- 3D Studio Art (one student tested received a score of 2),
Calculus (seven students tested: two students received a score of 5, one student received a score of 4, two students received a score of 3, one student received a score of 2, and one student received a score of 1)
Psychology (thirteen students tested; four students received a score of 5, four students received a score of 4, four students received score of 3, and one student received a score of 2)

Conference of Delegates
B&G Report
August 10 2016

- A. Transportation:** We approved an one year contract with Goriteway for daily student transportation. The daily rate, subject to fuel, will be \$170/route/day. We continue to co-op with Aquinas who pays for our Lewiston route and the daily Aquinas/Luther shuttle.
- B. Cell Tower:** The cell tower and the fence are down. Unfortunately the company that removed the tower, contrary to instructions from the cell tower company, removed the lights and the electrical service and cut off the anchor bolts on the foundation. The company will now remove the foundation to 3' below grade.
- C. Floor Machine:** Approved purchase of a Betco Stealth drs26bt rider scrubber demo unit for \$10,053 with cell tower funds.
- D. Neighbor Request for Privacy Fence:** Approved request from Pam and Jim McCorkle, who have leased a 20'x90' strip of our property for an extension to their back yard since 2005, to put up a privacy fence on our property. Their property joins ours to the north on Keller Court.
- E. Custodian Resignation:** Tim Meltz, our full-time first shift custodian, accepted a custodial supervisory position with Dove Health Care West Eau Claire. His daughter and son-in-law are employees at the facility. He wants to get into a position where he can use more of his talents. His son lives in Neillsville and this move will more closely reconnect him and his wife with their family.
- F. New Custodian:** Don Johnson (wife Tanya Smith-LHS class of '86) has replaced Tim Meltz as our full-time day custodian. They are members at St. Paul's, Onalaska.