

**Conference of Delegates Meeting**  
**Wednesday, August 11, 2010**  
**7:30 PM**  
**Agenda**

- 1. Opening Devotion** Vice Chairman, Pastor Norris Baumann
  
- 2. Mission / Vision / Objectives Review**  
**MISSION STATEMENT**  
Luther High School provides a Christ-centered education that encourages and equips students for life and for eternity.  
**VISION STATEMENT**  
Luther High School desires that its students, mindful of baptismal grace, live the holiness that God gave to them in Christ.  
**OBJECTIVES**  
Therefore, Luther High School will keep Christ in higher education by:
  1. faithfully proclaiming and applying the Word of God through the teaching of classes, life skills, and activities in accordance with the Lutheran Confessions.
  2. promoting spiritual growth and maturity through the proper use of God's Law and Gospel
  3. encouraging and training students to testify and witness to the Gospel of Christ throughout their lives
  4. instilling a desire for knowledge, understanding and wisdom while taking "every thought captive and making it obedient to Christ." -- 2 Corinthians 10:5
  
- 3. Minutes** Secretary Dr. Gregg Henckel
  
- 4. Principal's Report** Mr. Paul Wichmann
  
- 5. Education Committee Report** Mr. Dave Leibl
  
- 6. Finance Committee Report** Mr. Paul Albrecht & Mrs. Nancy Rieck
  
- 7. Building and Grounds Committee Report** Mr. Richard Dorn
  
- 8. Friends of Luther Report** Pastor Roger Sachs
  
- 9. Ministry of Christian Giving** Mr. Tom DeWitz
  
- 10. Luther High School Foundation Report** Mr. John Pieper

**11. Old Business** – Fellowship Papers Study - The following papers have been suggested for study by association congregations;

- A) “Discussion of the Application of the Principles of Fellowship, With Emphasis on the Application of the Principles to Christian Schools” by Professor John Brug (10-5-09)
- B) “The Doctrine of Fellowship and Its Application in Area Lutheran High Schools” by Pastor David Wenzel (2-5-98)
- C) “Let’s Keep the Lutheran in Our Lutheran Schools” by Pastor Daniel Deutschlander (2-18-10)
- D) “Selling Schools or Proclaiming Christ” by Pastor Roy Hefti (2-20-09)
- E) “A Tale of Two Synods: Lessons from the Dissolution of the Synodical Conference” by Dr. Mark Braun
- F) “About the Fellowship Recommendations of the Ad Hoc Committee Report to Conference of Delegates of LHS Concerning LHS Students Who Are Not in Doctrinal Fellowship with the WELS” by Pastor Mark Bartling (7-24-10)
- G) “The Scriptural Principles of Fellowship Applied in an Area Lutheran High School Setting” by Professor David Kuske (1-01)

## **12. New Business**

### **A. Nominations Committee Report**

Pastor Norris Baumann, Mr. Jon Hahm, and Mr. Dave Leibl served as the nominating committee. We extend our thanks to these men for this service.

**B. Acknowledgement:** Pastor Baumann and Mr. Leibl have completed their elected terms and conclude their current service on the Board of Control. Dr. Henckel and Mr. Hahm have completed their first term on the Board of Control. We thank our heavenly Father for providing these men who served faithfully and express our gratitude to them for using their God-given time and talents in service to their Lord at Luther High School.

### **C. Board of Control Elections**

**D. Installation of new Board of Control Members** (Following the COD meeting the Board will meet to elect officers and determine committee membership)

## **13. Adjournment** Lord’s Prayer

**Luther High School Conference of Delegates Meeting  
August 11, 2010  
Principal's Report**

**School Year Theme**" Whoever is thirsty, let him take the free gift of the water of life."  
Rev 22: 17

**Enrollment:**

1. We concluded the 2009-10 school year with an enrollment of 253.
2. Transfers: No transfers in or out at this point
3. As of August 2, 2010, our enrollment for the coming school year will be;  
9<sup>th</sup> - **85**, 10<sup>th</sup> - **62**, 11<sup>th</sup> - **73**, 12<sup>th</sup> - **61**    **TOTAL 281**
4. Freshmen applications not attending (not included in enrollment figure above):
  - a. Moving to Virginia (Family move)
  - b. Enrolling at Logan (Curriculum) -
  - c. Enrolling at Westby (Distance)
  - d. Enrolling at Lewiston (Distance and family work schedule)
  - e. Enrolling at Logan (Tech Ed courses, student decision)
  - f. Enrolling at Kickapoo (Distance and friends attending Kickapoo)

**C. In-Service** Topics included in this year's faculty in-service meetings included:

- "We Teach Christ Crucified" (Pastor Tony Schultz)
- Various Program Regulations and Guidelines including: Fire Protection, Hazard Communication, Blood borne Pathogen Control and Exposure, Personal Protective Equipment, Medical and First Aid, Chemical and Biological Hygiene, Control of Hazardous Energy (Jessica Schroeder)
- CPR Training (Tiffany Lisk)
- Differentiated Instruction (ASCD Program)
- Faculty Handbook review

**D. Opening Service** Our 2010-11 school begins with the opening service at 2:00 PM on Sunday, August 22. Pastor Pamperin, First Lutheran, LaCrosse will be the speaker, Pastor Jonathan Rimmert, Grace Lutheran, LaCrosse will be the liturgist, and Wendy Schibbelhut will be the organist. Our new instructors (Mr. Schiebel, Pastor Bartling, and Mrs. Wessel) will be installed during this service.

**E. Opening Service Food Shower / Welcome / Fellowship** On August 22, there will be a food shower (non-perishables) to help welcome the Schiebel's. Following the opening service there will be a meet/greet/treat fellowship opportunity in the Commons for all attending the opening service.

**E. MLC Student Teachers** During the first semester Mr. Amundson and Mr. Rupprecht are being assigned a student teacher. Mr. Benrud and Mr. Schibbelhut will serve as supervisors for the second student teacher from MLC. Housing is needed for these two student teachers during their student teaching experience from October 18 through December 17. If you are able to assist with this need, please contact Mr. Wichmann.

**F. Mr. Schiebel Housing Update** House in Racine still not sold. Will be residing in Immanuel's vacant teacherage.

The privilege to assist parents with the Christ-centered instruction and training of their children is indeed God's blessing for which we give thanks.

**G. 2010-11 Staffing Additions / Changes** – The following circumstances factored into staffing changes

1. Increased student interest / enrollment in Applied Home Maintenance and Digital Video classes
2. Low enrollment in Modern World History class
3. Mr. Rupprecht's expressed desire to be relieved of serving as director of Cantate Choir
4. Large freshmen class enrollment requiring additional sections
5. To meet those needs for the 2010-11 school year the following changes are being made;
  - a. **Mr. Adickes** will teach two sections of Computer Skills (This will free up Mr. Schaper to allow him to teach one section of Physical Science)
  - b. **Pastor Bartling** will teach one section of Western Civilization and one section of Gospels
  - c. **Pastor Lisk** will resume teaching German 1 (last year no students enrolled in this class) Pastor Lisk will not be teaching Modern World History as there was insufficient enrollment to warrant offering this course this year.
  - d. **Miss Rosenberg** - Additional section of 9<sup>th</sup> Grade Girls Physical Education to balance sections (Current freshmen class has 36 boys and 49 girls)
  - e. **Mr. Rupprecht** – Teach Music Appreciation and add one section of Applied Home Maintenance to both semesters
  - f. **Mr. Schaper** – will teach a section of Physical Science
  - g. **Mr. Schibbelhut** – Drop one section of Earth Science because of smaller enrollment. Add one section of Digital Video because of increased enrollment
  - h. **Mrs. Wessel** - Will direct Cantate Choir and teach two sections of Freshmen English (one additional section of Freshmen English due to large class size and one section to allow Miss Rosenberg to add a section of Freshmen Girls Physical Education)

## Education Committee Report for Aug 2010 CoD Meeting

**Accreditation Reports:** The accreditation reports for continuing accreditation have been prepared. The WELSAA (WELS School Accreditation) report was submitted in June. The WRISA (Wisconsin Religious and Independent Schools Accreditation) report will be submitted in September. This year's goals are:

(WRISA standard 2.06)	Enlarge and enhance Luther High School's visibility in local community through public invitations to campus events. Review LHS annual calendar and Planners throughout school year	Administrative Council > Publications secretary > BOC > COD
(WRISA standard 2.06)	Increase and expand Luther High School's response to and participation in significant community events.	Administrative Council > Publications secretary > BOC > COD
(WRISA standard 7.03)	Add multi-media projectors to classrooms. In-service training will be provided as necessary.	Technology Director > Faculty > BOC > COD
(WRISA standard 3.08)	Confer with local agencies to review and improve building security	Principal, Assistant Principal, Consultant > Faculty > B & G Committee > BOC > COD
(WRISA standard 5.24)	Board of Control to review / revise Direct Regular Contributors Fund program	Finance Committee > BOC > COD
(WRISA Standard 2.06)	Develop Luther High School informational DVD for use in association congregations, Lutheran elementary schools, and other recruitment visits	Recruitment Director > Faculty > BOC > COD
(WRISA standard 5.33)	Complete planning of outdoor athletic storage facility near football field	Athletic Department > Administrative Council > Bldg & Grounds Comm > BOC > COD
(WRISA standard 7.05)	Add second computer lab	Technology Director > Faculty > Administrative Council > Education Comm / Bldg & Grounds Comm > BOC > COD
(WRISA standard 7.03)	Provide laptop computers to instructors and secretarial staff	Technology Director > Faculty > Administrative Council > Education Comm / Bldg & Grounds Comm > BOC > COD
(WRISA standard 6.05)	Add a section of Advanced Algebra 2	Math Dept > Curriculum Comm > Faculty > Administrative Council > Education Comm > BOC > COD
(WRISA standard 5.31)	Add second baseball field	Athletic Department > Administrative Council > Bldg & Grounds Comm > BOC > COD
(WRISA standard 5.31)	Add lights to existing baseball field	Athletic Department > Administrative Council > Bldg & Grounds Comm > BOC > COD
(WRISA standard 5.33)	Begin construction of Phase 2 of Association Center to the extent that funding permits.	BOC > COD
	Add English electives in speech and composition to expand and enrich curriculum	English Dept > Curriculum Comm > Faculty > Administrative Council > Education Comm > BOC > COD
	Administrative Council, Faculty Curriculum	Administrative Council > Curriculum

	Committee, Board of Control consider adding faculty members to better meet the instructional and co-curricular needs. Conference of Delegates to consider Board of Control recommendations at their November meeting.	Committee > Faculty > Administrative Council > Education Committee > BOC > COD
	Update current Administrative job descriptions. Board of Control to re-assess current administrative structure and provide report / recommendations to Conference of Delegates.	Administration > BOC > COD
	Appoint a technology committee from the Conference of Delegates to assist Technology Director with planning and technology audits every two years.	BOC Education Committee > BOC > COD
	Clarify division of duties between Conference of Delegates and Board of Control.	BOC > COD
	Consideration of signage on baseball field fencing to provide school visibility from Highway 53.	Athletic Department > Administrative Council > Bldg & Grounds Comm > BOC > COD
	Provide more frequent website updates and enhancements/	Techonology Director > Communication Secretary > Education Committee > BOC > COD
	Evaluate costs / benefits of Ministry of Christian Giving's financial development assistance	Friends of Luther, Good Steward Store, LHS Foundation > LHS Foundation > Finance Committee > BOC > COD
	Review continuing education policy and efforts to encourage state teaching licensure	Administrative Council > Faculty > Education Committee > BOC > COD
	Improve school climate and minimize the intrusion into homeroom activities by utilizing early dismissal schedules to allow clubs / organizations to meet.	Administrative Council > Faculty > Education Committee > BOC > COD
	Administration to appoint a task force comprised of representatives from faculty, student body, parents, and Board of Control to develop and implement policy for school uniforms that will replace current dress code policy.	Administrative Council > Faculty > Student Council > Ad hoc committee > Administrative Council > Faculty > Education Committee > BOC > COD
<b>1.5 and 10.1 (WRISA standard 10.0)</b>	Steering committees and subcommittees will be appointed for self-study re-accreditation.	Administrative Council > Faculty > Education Committee > BOC > COD

Special thanks to all who contributed to the formulation of this report.

**Board of Control Handbook:** The Board will be reviewing and updating the Board of Control Handbook

**Cooperative Program Study:** As Luther High School is currently considering the matter of fellowship and its applications, the study of cooperative programs (curricular and co-curricular) has been temporarily suspended.

**Technology Audit Committee Update:** These individuals have consented to serve on this committee:

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**Conference of Delegates  
B&G Report  
August 11, 2010**

- A. Track Project:** The next step in the track project begun in 2006 with a 1 ½” asphalt overlay and relining is to add a rubberized surface and reline in 2010. This is subject to funding from outside sources. The latest quote ranges from \$56,120 for 4 rubber coats to \$68,747 for 6 rubber coats. A committee has been formed to assess the condition of the track and available funding. Project will be done next summer. Funds will be raised by Friends of Luther and Good Steward.
- B. Lighting Controls:** The tech came June 3. He was able to resolve all the issues. We made a flash drive of the program which will enable him to help with issues in the future via phone and e-mail. No charge to us.
- C. Eaves Trough:** The eaves troughs by the new classrooms (east side, facing football field) have been a problem because of the ice buildup in spring. It is especially bad where the roof meets the new gym wall because the snow drifts get several feet deep. We removed them in June.
- D. Storm Water:** The City of Onalaska has started to assess a storm water runoff fee on its quarterly water and sewer bill. The fee on our first quarter bill was \$1091.82. The fee is based on a flat charge of \$12.74 per equivalent runoff unit. We have 85.7 units. The city will allow a reduction up to 40% if we can verify that we have fewer units. Charlie Handy, Planner for La Crosse County, has the ability to map the grades of our property and produce a report for the city that will hopefully reduce our number of units. The next step would be to hire an engineer to generate a report for the city. Point of information: the City of Onalaska and the Onalaska school system will each pay in excess of \$20,000 per year. The Board will get a proposal from Paragon and Associates to help us with reducing the assessment.
- E. Pepsi Contract:** The Pepsi contract has expired (\$25,000 cash year 1, \$2000 years 2-10. \$43,000 total). The B&G will review proposals from Pepsi and Coke.
- F. Emergency Lighting:** Neither the choir room nor the band room has emergency lighting for when the power goes off. Mr. Rupprecht and Mr. Adickes found themselves in the dark a couple weeks back and asked about having emergency lighting installed. Project completed. \$325.
- G. Summer Jobs:** The custodial staff had a productive summer of taking care of the building and grounds.
- H. Classroom White Board:** Over the summer Mr. Mahnke and other faculty members replaced the white boards throughout the building. These wider boards will work well with new projector systems.